**Kelbrook and Sough Parish Council**

Chair Liz Katiff

Email [Clerk@kelbrookandsough-pc.gov.uk](mailto:Clerk@kelbrookandsough-pc.gov.uk)

Website [www.kelbrookandsough-pc.gov.uk](http://www.kelbrookandsough-pc.gov.uk/)

You are summoned to attend a meeting of the Parish Council to be held on 13th November 2024 at Kelbrook and Sough Village Hall at 7.30pm.  If you are unable to attend, it is important your apologies and reason is passed to the Chair prior to the meeting.

**AGENDA**

1. Welcome
   * The Chair welcomes all to the meeting
2. Attendance, Apologies and Non-Attendance
   * To record, accept or otherwise attendance, apologies for absence and non-attendance. Resignation - Stuart Ellis
3. Declarations of interest
   * Members are reminded of the legal requirements concerning the declaration of interests. Member must declare a disclosable pecuniary interest in any item on the agenda.  A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.  In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while and discussion or voting takes place.
4. Public Forum
   * Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda.  Maximum time allotted 5 minutes.Any questions/comments for Council for items on the agenda to be sent via post/email to the clerk clerk@kelbrookandsough-[pc.gov.uk](http://pc.gov.uk/) 24 hours before the meeting.
5. Minutes to approve from last meeting
6. Clerk Applications
7. Sough Park
   * meeting in the village hall last month
8. Agar
   * External Audit Completed Council to note the completion of the annual limited assurance review as set out by the National Audit Office (NAO). The External Auditor’s Report and Certificate has been received and published and in their opinion the information in Sections 1 and 2 of the Annual Governance & Accountability Return (AGAR) was in accordance with Proper Practices and no other matters have come to their attention during the audit process giving cause for concern that relevant legislation and regulatory requirements have not been met.
9. Planning
10. Precept
11. To Approve and Authorise Payment & Procurement
12. Update of on-going Issues from other Meetings
13. Correspondence - FOI request
14. Exclusion of the Public and Press
    * To consider excluding the public and press from the meeting during the next following items of business in pursance of the power contained in section 100(A)(4) of the local Government Act 1972, as amended when it is likely, in view of the nature of the proceedings or business to be transacted, that there will be disclosure of exempt information which is likely to reveal the identity of an individual

To Confirm the Date of the Next Parish Council Meeting

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Dated November 1st 2024